

## **Information on personal data processing**

### **Data controller**

The data controller of your processed data is the University of Warsaw, 26/28 Street Krakowskie Przedmieście, 00-927 Warsaw.

You may contact the Controller:

- by mail: University of Warsaw, 26/28 Street Krakowskie Przedmieście, 00-927 Warsaw (one shall indicate the organisational unit to which correspondence is addressed);
- by phone: 22 55 20 000.

### **Data Protection Officer**

The Controller has appointed a Data Protection Officer whom you may contact via e-mail at [iod@adm.uw.edu.pl](mailto:iod@adm.uw.edu.pl).

The DPO may be contacted in each and every matter regarding the processing of your personal data by the University of Warsaw, as well as your exercise of rights related to personal data processing.

The DPO may not be contacted in regards to other matters i.e. providing information on the regulations on organization of the remote defence of the doctoral dissertation.

### **Purposes and legal bases of the processing**

We will process your personal data for purposes as follows:

- Registration to a remote defence of the doctoral dissertation – on the basis of Article 6(1)(a) GDPR<sup>1</sup> - the data subject has given consent to the processing of his or her personal data for one or more specific purposes.

Providing us with the data concluded in the form is tantamount to a voluntary consent to process the data. You may withdraw your consent to personal data processing at any time through sending an e-mail at .....

We want to remind you, simultaneously, that the withdrawal of your consent does not affect the lawfulness of the processing which has been carried out based on your consent before its withdrawal.

In case of your participation in the public defence of the doctoral dissertation the personal data shall be processed on the basis of Article 6(1)(c) GDPR - processing is necessary for compliance with a legal obligation to which the controller is subject (the legal obligation is sourced from the Law on Higher Education and Science) in accordance to Article 6(1)(e)

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<sup>1</sup> Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016, on the protection of individuals concerning the processing of personal data and on the free movement of such data, and repealing Directive 95/46/ EC – General Data Protection Regulation, Official Journal of the EU L 119 of 04./05/2016, page 1, as amended.

GDPR - processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

### **Personal data retention period**

We will process your personal data until the purpose for which the data has been collected is satisfied, then the data shall be immediately deleted. If the processing of the personal data is necessary for compliance with a legal obligation or for the performance of a task carried out in the public interest, it shall be stored for the time necessary to fulfil obligation or task, and shall be stored later according to the Regulation No. 86 of the Rector of the University of Warsaw of December 27<sup>th</sup>, 2012.

### **Personal data recipients**

Access to your personal data will be granted to both authorised employees and associates of the University of Warsaw who must process your data as regards to the task being carried out.

### **Personal data transfer outside of the European Economic Area**

Your personal data may be processed by our provider of the G Suit Service for Education – Google LLC (with which we have signed a data processing agreement) in its data processing centres<sup>2</sup>. Moreover your personal data shall be protected by the Privacy Shield<sup>3</sup>, accepted by the EU Commission. It shall provide an appropriate level of security for your personal data.

### **Rights related to data processing**

We guarantee you the exercise any and all of your rights on the terms laid down by the GDPR, i.e., the right to:

- access to data and receive a copy thereof;
- rectify (correct) your personal data;
- limit personal data processing;
- delete personal data (subject to Article 17 GDPR);
- lodge a complaint with the President of the Office for Data Protection, if you believe that personal data processing violates the law on the protection of personal data.

### **Obligation to provide data and the consequence of failure to provide thereof**

Providing data which is under processing is voluntary. The consequence of not providing the personal data is tantamount to inability to register to a remote defence of the doctoral dissertation.

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<sup>2</sup> <https://www.google.com/about/datacenters/inside/locations/index.html>

<sup>3</sup> <https://www.privacyshield.gov>

Providing data which is under processing is mandatory. The consequence of not providing the personal data is tantamount to inability to take part in the remote defence of the doctoral dissertation.